



Committee Descriptions

The implementation of the Community Outreach Program Education (C.O.P.E.) Coalition will be driven by the members of the sub-committees. Sub-committees will each take upon activities in the coalitions work plan, based on the sub-committee descriptions. Each committee will have specific activities that they are responsible for achieving and will be led by the committees Chair. Committee chairs will be required to also serve on the Executive Board for the required term as determined by Executive Board requirements. Ad-hoc committees may be formed for specific projects and will only be created as needed.

Education Sub-Committee

The role of the education committee is to address substance abuse and alcohol prevention within the school system. The Education Sub-Committee is also responsible for providing education materials about drugs and alcohol to the community. Educational materials can include but are not limited too distributing literature, conducting workshops and attending health fairs. Members of this committee will investigate and identify schools that currently have no prevention curriculums in place or are in need of additional programming. This committee will work on identifying and implementing effective prevention programs within the targeted school districts. Taking a holistic approach to alcohol and substance abuse prevention will play a pivotal role within the committee. Members will establish ways to involve parents and/or community members to take an active stance against underage drinking and substance use. The committee will essentially have a two pronged approach by incorporating prevention services to students in the schools, while also including parents to take an environmental approach to reducing underage drinking and substance abuse.

Regulations Sub-Committee

The regulations committee will be chiefly responsible for researching state, city and local laws, regulations and/or ordinances related to alcohol and its advertisement. The committee will focus on the aforementioned items as they relate to underage youth. The committee will learn the appeals process for liquor licenses and the mechanisms in place to file complaints against particular establishments or appeal licenses. The Regulations Sub-Committee will provide training and education about staying in compliance state, city and local laws, regulations and/or ordinances. This committee will also have the responsibility of addressing the advertisement of alcohol and its targeting youth. Attempts should be made addressing storefronts that are excessive in their advertising of alcohol and in violation of city ordinances.

Sustainability Committee

It is the responsibility of the Sustainability Committee to identify ways for the coalition to surpass its current funding streams. It is the role of this committee to train community agencies, schools, faith-based institutions, community members, etc. on curriculums/trainings, etc. so that they will still be implemented beyond the life of current programming efforts. Identifying, applying for and receiving other funding streams will also be the responsibility of this committee. It is the role of this committee is to continue the life of the coalition and/or its activities beyond the scope of its current funding sources.

Ad Hoc Committee

Ad hoc committees will be formed on an as needed basis. They will undertake one time projects and will be time limited. The Chairman of the Executive Board will responsible for the formation of ad hoc committees as they are identified to be in need. The Chair of ad hoc committees will not be required to serve on the Executive Board.